

Insured Parties Information

Policy holder is: Project Owner General Contractor / CM Other _____

Project Owner:

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

General Contractor / CM

Name: _____ Contractor Address: _____

City: _____ State: _____ Zip: _____

Name of Contact Person: _____ Contact Phone Number: _____

Contact Email: _____

Project Site Address: _____ City: _____ State: _____ Zip: _____

Renovation Project Details

1. Select the type of project that most accurately describes this project:

STRUCTURAL RENOVATION

- Any project incorporating structural alterations to the building, including but not limited to:
 - Moving, removing, or altering load-bearing walls or supports;
 - Restoring buildings or structures damaged by fire, windstorm, collapse, or similar work;
 - Installing new stairwells or elevator shafts within an existing structure;
 - Adding extra stories to an existing structure;
 - Strengthening or stabilizing an existing foundation that may have become compromised or insufficient to support the structure above.

NON-STRUCTURAL RENOVATIONS

- Alterations or improvements made to a building that do not involve changes to its load-bearing elements or overall structural integrity. These renovations typically focus on cosmetic or functional aspects of the building, such as interior finishes, fixtures, equipment, or layout modifications.

REMODEL

- Includes remodel of interior finishes or replacements of interior fixtures, cabinets, flooring, etc. This option is for primarily cosmetic updates. Remodel work does **not include** the building/removal of any walls, foundation work to any load-bearing component, and additional structural features such as elevators, stairs, etc.

NEW ADDITION

- Any project that adds a new addition to an existing with only minor work to existing structure.
- If there is more work to be done on the existing structure, please also indicate if the project is a structural renovation, non-structural renovation, or remodel by checking one of the boxes above.

Project Information

2. Project Description: Please describe in detail all the work being done in the box below.

- 3. Construction Type: Frame Joisted Masonry Non-Combustible MNC Fire Resistive
- 4. Total gross square footage of the building: _____(square feet)
 - a) Number of stories above ground (including ground floor): _____
 - b) Number of stories below ground: _____
- 5. Provide the year the existing structure was built: _____
- 6. Provide the purchase date of the structure: _____
- 7. Give a detailed description of the current condition of the building(s): _____
- 8. What is the valuation of the existing property? _____
 - a) How was the valuation determined? Appraisal Purchase Price Other: _____
- 9. What is the valuation of renovations? _____
- 10. Type of Property for remodel: Residential _____ Commercial _____
- 11. Effective Dates: _____ Policy Terms (# of Days): _____
- 12. Has the project started? Yes No
 - a) If yes, include the start date: _____
 - b) If yes, include the percentage of the project that has been completed: _____%
- 13. What is the previous or original occupancy of the building(s)? _____
- 14. What is the current occupancy of the building(s)? _____
- 15. What will be the final occupancy of the building(s)? _____
- 16. Will any part of the building(s) be occupied during construction? Yes No
 - a) If yes, please give an explanation: _____
- 17. Has the structure been evaluated by an engineer and determined to be structurally sound without additional work to foundation or load bearing components for the intended occupancy? Yes No
- 18. Has any structural or foundation work been done to repair or make suitable for planned renovations? Yes No
 - a) If yes, please describe the work done and attach documentation:
- 19. Please indicate any additional structural reinforcements:
- 20. Indicate the protection that is operational during renovation: Sprinkler Burglar Alarm Fire Alarm
 Other: _____

Application Completed By: _____ Date Completed On: _____

DEFINITIONS – CONSTRUCTION TYPES

FRAME

Building construction where the walls are primarily constructed of wood or other combustible materials, sometimes alongside non-combustible materials like brick, stone, stucco, steel, or concrete. This construction type includes FRAME structures adjacent to or positioned atop concrete parking decks and podiums.

JOISTED MASONRY

Building construction where the walls are constructed of masonry materials such as clay, adobe, brick, gypsum block, cinder block, hollow concrete block, stone, tile, glass block, or similar materials, with combustible floors and/or roofs.

MIXED CONSTRUCTION

Building construction where walls, floors, and/or roofs are built with FRAME construction, incorporating any combination of NON-COMBUSTIBLE, MASONRY NON-COMBUSTIBLE, or FIRE RESISTIVE methods. MIXED construction excludes FRAME structures adjacent to or positioned atop concrete parking decks and podiums.

TILT-UP CONSTRUCTION

Building construction where the walls and floors are constructed of and supported by metal, asbestos, gypsum, or other NON-COMBUSTIBLE materials. The roof may be constructed of Wood Frame or other combustible materials, or NON-COMBUSTIBLE materials.

NON-COMBUSTIBLE

Building construction where the walls, floors, and roofs are supported by non-combustible materials such as metal, asbestos, gypsum, or others.

MASONRY NON-COMBUSTIBLE

Building construction where the walls are constructed of masonry materials such as clay, adobe, brick, gypsum block, cinder block, hollow concrete block, stone, tile, glass block, or similar materials, with floors and roofs constructed of metal or other materials.

FIRE RESISTIVE

Building construction where the walls, floors, and roof are constructed of fire-resistant materials with a fire-resistive rating of 2 (two) hours or more.